

RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE: 23 JULY 2013

Part 1: Outstanding Resolutions

Ref	Resolution	Response/Outcome	State of Play
Min 17 June 2012	<p>Work Programme – Constitutional Amendment</p> <p>That the Leader of the Council and Chief Executive be requested to consider the following amendment to the Overview and Scrutiny Function – General Terms of Reference (ToR) section of the Constitution to read:</p> <p>“10. To receive reports from the Leader on the Cabinet’s priorities for the coming year and its performance in the previous year.”</p>	The Committee agreed to change its ToR as part of the normal constitutional review process and this will be considered by Council on 18 July.	In hand
Min 53 Dec 12	<p>20’s Plenty (Speed Management Strategy)</p> <p>That the Scrutiny Officer, on behalf of the Overview and Scrutiny Committee, be requested to make a representation to Hertfordshire County Council expressing a need for and the benefit of a joint scrutiny of the Speed Management Strategy and that other Councils in Hertfordshire be encouraged to engage in this joint scrutiny, which could include engagement of Police, NHS as well as other Highway and relevant parties.</p>	Herts County Council’s Overview and Scrutiny Committee will consider the matter on 23 & 24 October. The Chairman of the NHDC’s Overview and Scrutiny Committee will give evidence on behalf of the Committee on 23 October. The Scrutiny Officer will record the Committee’s views at its September meeting and report back on the outcome of the review on 3 December.	Committee to note
Min 57 Dec 12	<p>Resolutions Report – Community Halls</p> <p>That the Head of Policy and Community Services prepare a report at the appropriate time considering the effectiveness of the implementation of the Community Halls Strategy and the effect of implementation on community groups; and that the Chairman assess when the report should be considered and bring a timetable detailing his assessment to this Committee.</p>	Item scheduled for the Committee’s meeting on 17 September. The Portfolio Holder for Community Engagement and Rural Affairs has confirmed his attendance.	In hand

Min 72 Jan 13	<p>Resolutions of the Committee</p> <p>That the Scrutiny Officer ask the Portfolio Holder for Community Engagement and Rural Affairs to include Safeguarding in her next presentation to this Committee;</p>	Officers presented a report on safeguarding to the Committee on 11 June. Cllr Hunter has confirmed his attendance on 17 September to speak about the Implementation of the Community Halls Strategy.	Committee to note
Min 78 Jan 13	<p>Work Programme</p> <p>That the Scrutiny Officer be requested to invite the Chairman of the newly formed Healthwatch Hertfordshire to make a presentation to a future meeting of the Overview and Scrutiny Committee.</p>	Noted - provisionally scheduled for December 2013	Pending
Min 90 Mar 13	<p>Common Housing Allocation Scheme</p> <p>That the Head of Housing and Public Protection Service be requested to make any statistics regarding rent arrears available to Members of this Committee;</p> <p>That the Head of Housing and Public Protection Service be requested to make the SIAS report on use of discretion available to Members of this Committee;</p> <p>That the Head of Housing and Public Protection Service be requested to report back to this committee 6-12 months after implementation of the New Common Housing Allocation Scheme to advise on the effect of the changes including any cost saving or expenses implications.</p>	Partnership discussions with North Herts Homes and Howard Cottage on CHAS and its launch date are still ongoing. Consequently meaningful data cannot be provided until the scheme has been operational for a reasonable period of time. Once the scheme is under way, officers will be able to report back to the Committee on its progress. This has been noted in the Committee's work programme.	Pending
Min 91 Mar 13	<p>Member/Officer Protocol</p> <p>That the following amendments be incorporated into the Member/Officer Protocol prior to consideration by the Standards Committee and Full Council in June 2013:</p> <p>(i) that Paragraph 7.1 be amended to read "Members and</p>	The Monitoring Officer has made the changes to the protocol that Committee requested. A revised protocol was considered by the Standards Committee on 17 June. The Committee made some further amendments to the	Committee to note

	<p>officers are reminded that all written correspondence (including letters and emails) between them and with members of the public may be subject to information requests under the Freedom of Information Act, Environmental Information Regulations or Data Protection Act;</p> <p>(ii) that Paragraph 7.2 be removed from the Member/Officer Protocol and placed instead in the Member induction package;</p> <p>(iii) that the wording of Paragraph 7.3 be reconsidered to enable essential information to be forwarded to other Members;</p> <p>(iv) that some examples of the type of information that should be disseminated to Members be included at Paragraph 10.</p>	<p>protocol which will be considered by Council on 18 July.</p>	
<p>Min 95 Mar 13</p>	<p>Work Programme</p> <p>That the Chairman be requested to approach the Chairman of the Finance, Audit and Risk Committee (FARC) to discuss the possibility of undertaking a joint Task and Finish Group on Shared Services.</p>	<p>FARC will receive a report on shared services in September. A meeting of the Chairmen of FARC and Scrutiny will be arranged to discuss the best way of taking this forward.</p>	<p>In hand</p>
<p>Min 9 Jun 13</p>	<p>Resolutions Report</p> <p>That the Scrutiny Officer be requested to report back to this Committee regarding the Hertfordshire County Council Overview and Scrutiny Committee investigation into 20's Plenty on 3 December 2013;</p> <p>That prospective questions to Chief Inspector Donna Pierce be sent to the Scrutiny Officer.</p>	<p>Added to December's work programme</p> <p>None received</p>	<p>In hand</p> <p>Complete</p>
<p>Min 10 Jun 13</p>	<p>Regulation of Investigatory Powers Act</p> <p>That the Acting Corporate Legal Manager be requested to present the revised policy regarding use of the Regulation of Investigatory Powers Act together with relevant background papers to this Committee prior to submission to Cabinet.</p>	<p>Report scheduled for July's meeting.</p>	<p>Complete</p>

Min 11 Jun 13	<p>Safeguarding That the Head of Policy and Community Services be requested to provide an update on Safeguarding Performance annually;</p> <p>That the Head of Policy and Community Services be requested to provide training regarding Safeguarding for Members.</p>	<p>Item added to work programme.</p> <p>Passed to officers to arrange.</p>	<p>Complete</p> <p>Pending</p>
Min 12 Jun 13	<p>Health Reforms That Councillor Alan Bardett, as the NHDC representative on the Hertfordshire Health Scrutiny Committee, be requested to give a presentation to this Committee.</p>	<p>Provisionally arranged for 3 December.</p>	<p>In hand</p>
Min 13 Jun 13	<p>3Cs That the Customer Services Manager be requested to investigate a method by which complaints made directly to Councillors can be captured.</p>	<p>With Customer Services Manager for consideration.</p>	<p>Pending</p>
Min 15 Jun 13	<p>Task and Finish Group on Grants That Recommendation 7 of the Task and Finish Group on the Council's Grants Process and Related Community Benefit be amended to read: There should be provision to award a new district-wide grant, and Cabinet should request the Head of Policy and Community Services to investigate the practicalities of district-wide funding and report back to the Overview and Scrutiny Committee in due course;</p> <p>That Recommendation 12 of the Task and Finish Group on the Council's Grants Process and Related Community Benefit be amended to read The current position regarding the Rural Grants Fund should be</p>	<p>Recommendation changed</p> <p>Recommendation changed</p>	<p>Complete</p> <p>Complete</p>

	<p>maintained for a period of 2 years, at which time Cabinet should reconsider whether the fund should be re-distributed into the Area Committee budgets;</p> <p>That Cabinet be asked to consider the report of the Task and Finish Group on the Council's Grant Process and Related Community Benefit at their meeting due to be held on 30 July 2013;</p> <p>That, once reviewed, the document presented to the Task and Finish group on the Council's Grant Process and Related Community Benefit entitled Grants from North Hertfordshire District Council (or a suitable web link to the document) be circulated to all Members of the Council.</p>	<p>Cabinet will consider the report on 30 July</p> <p>Noted. The link to the existing document is below. http://www.north-herts.gov.uk/nhdcgrantcriteria2012-3.pdf</p>	<p>In hand</p> <p>Pending</p>
Min 16 Jun 13	<p>Work Programme</p> <p>That the Scrutiny Officer seek further advice from the lead officer about the timing of the task and finish group on inclusivity.</p> <p>That a report on the implementation of the Community Halls Strategy should be considered by the Committee's meeting in September, and that the Portfolio Holder for Community Engagement and Rural Affairs should be invited to attend.</p>	<p>Officer advice included in the work programme</p> <p>Item has been added to work programme and the portfolio holder has confirmed his attendance.</p>	<p>Committee to consider</p> <p>Complete</p>

Part 2: Ongoing Resolutions

Ref	Resolution
Min 13 June 2012	<p>Corporate Priorities</p> <p>That the Finance and Risk Manager provide comprehensive comments on exceptions in future reports.</p>

Min 17 June 2012	Portfolio Holders That the Scrutiny Officer request that Portfolio Holders circulate a brief overview of their presentation to all members of the Overview and Scrutiny Committee prior to the meeting;
Min 27 July 2012	Resolutions Report That the Scrutiny Officer identify in future reports which resolutions are considered by Cabinet and which are referred to officers; That the Scrutiny Officer ensure no further actions could be taken regarding a resolution before marking it as completed;
Minute 29 July 2012	Scoping Documents That the Scrutiny Officer include a heading entitled "Community Engagement" on all future scoping documents to ensure outcomes for the public are considered.
Min 72 Jan 13	Updates That updates be circulated to all Members of the Committee and, should any Members feel that discussion is needed, they contact the Chairman to ask for an item to be placed on the next agenda;
Min 78 Jan 13	Task and Finish Groups That the scope of future task and finish groups include a "green" element wherever possible.
Min 10 Jun 13	Regulation of Investigatory Powers Act That the Acting Corporate Legal Manager be requested to include more detail in future update reports such as circumstances that led to authorisations being sought and reasons for authorisations not being used.
Min 14 Jun 13	Performance Indicator Report 2012/13 That the Performance and Risk Manager be requested to include details of the number of homeless people that NHDC were able to help in future Performance Indicator reports.